



Ref. GEU/R-019A/19

January 10, 2019

Office Order

Centre of Internal Quality Assurance (CIQA) for the proposed Graphic Era Directorate of Distance and Online Education is constituted as under with an objective of developing and putting in place a mechanism of comprehensive and dynamic internal quality assurance.

1. Prof.(Dr.) R.K. Dhar	Director, Graphic Era Directorate of Distance & Online Education	Director
2. Prof. B.K. Punia	Vice Chancellor, Maharshi Dayanand University, Rohtak, Haryana.	Member
3. Prof. Mahesh Chand Garg	Director, Distance Education, Guru Jambheshwar University of Science & Technology, Hisar, Haryana	Member
4. Prof. Durgesh Pant	Director, Uttarakhand Open University, Haldwani, Uttarakhand.	Member
5. Dr. Bindu Sharma	Professor, Management Studies	Member
6. Dr. Shipra Aggarwal	Associate Professor, Commerce	Member
7. Dr. Kamlesh Purohit	Associate Professor, Computer Application	Member
8. Dr. Dinesh Dobhal	Associate Professor, Information Technology	Member
9. Mr. Vinod Sharma	Assistant Registrar (Administration)	Convener

The functions of the CIQA will be as under:

1. To maintain quality in the services provided to the learners.
2. To ensure continuous improvement in the entire operations of the Graphic Era Directorate of Distance and Online Education.
3. To identify the key areas in which the Graphic Era Directorate of Distance and Online Education should maintain quality.
4. To disseminate information on quality assurance.
5. To devise mechanisms for interaction and obtaining feedback from various departments or centres in the Graphic Era Directorate of Distance and Online Education.
6. To suggest to the authorities of the Graphic Era Directorate of Distance and Online Education measures for qualitative improvement.
7. To ensure the implementation of its recommendations through regular monitoring.
8. To ensure participation of all stakeholders, namely, learners, teachers, staff, parents, society, employees and Government in quality improvement processes.
9. To prepare Programme Project Report and ensure another launch of programme (s).
10. Collection, collation and dissemination of accurate, complete and reliable statistics about the quality of the programme(s).

**Registrar**

Copy to

1. Vice Chancellor
2. Pro-Vice Chancellor
3. Director, GEDDOE
4. All Concerned
5. File